



**PETROFF, SMITHERMAN
& ASSOCIATES, LLC**
F A M I L Y L A W A T T O R N E Y S

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CLIENT INTERVIEW FORM – CIVIL PROTECTION ORDER

At Petroff, Smitherman & Associates, we pride ourselves on giving each client a comprehensive and personalized consultation experience. This often necessitates a thorough review of the details of your case, and our attorneys wish to provide you with the best legal advice given the circumstances of your matter. Please complete as much of the below questionnaire as time allows in advance of your consultation. In the event that the questionnaire cannot be completed prior to the consultation, it can be submitted when you are ready to proceed with your case.

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I. Client and Other Party Information

General Information:

Client

Full Legal Name _____
Home Address _____
City, State, Zip _____
County _____
Telephone (home) _____
Telephone (work) _____
Relationship to Other Party _____
Telephone (cell) _____
Email address _____
Social Security Number _____
Date of Birth / Age _____
Driver's License No. _____

Social Media Handles:

Facebook _____
Twitter: _____
Instagram: _____

Employment Information:

Current Employer _____
Employer Address _____
City, State, Zip _____
Position/Title _____

Other Party

Full Legal Name _____
Home Address _____
City, State, Zip _____
County _____
Telephone (home) _____
Telephone (work) _____
Work Days/Hours _____
Telephone (cell) _____
Email address _____
Social Security Number _____
Date of Birth / Age _____
Driver's License No. _____
Car Make/Model/Color/Year _____

Social Media Handles:

Facebook _____
Twitter: _____
Instagram: _____

Current Employer _____
Employer Address _____
City, State, Zip _____
Position/Title _____

Additional Information on Respondent

Sex: _____ Race: _____ Height: _____ Weight: _____ Age: _____

Color of Eyes: _____ Color of Hair: _____

Other Physical Characteristics: _____

Does Respondent Abuse Drugs/Alcohol? _____ Have Violent Tendencies? _____

Carry/Own Weapons? _____ If So, Type of Weapon? _____

Where are the weapons kept?

Do you know of any outstanding warrants for respondent? _____

If so, what are the warrants for? _____

PLEASE COMPLETE THE FOLLOWING SECTION ONLY IF APPLICABLE TO YOUR CASE**

II. Children of This Relationship

A. Insert the information requested below for all minor or dependent children of this relationship. List the residences for all places where the children have lived for the last FIVE years.

1.

Child's Name: _____ **Place of Birth:** _____

Date of Birth: _____ **Sex:** Male Female

<u>Period of Residence</u>	<u>Check if Confidential</u>	<u>Person(s) With Whom Child Lived</u> (name & address)	<u>Relationship</u>
_____ to present	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____

2. **Child's Name:** _____ **Place of Birth:** _____

Date of Birth: _____ **Sex:** Male Female

<u>Period of Residence</u>	<u>Check if Confidential</u>	<u>Person(s) With Whom Child Lived</u> (name & address)	<u>Relationship</u>
_____ to present	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____

_____	_____	<input type="checkbox"/> Address Confidential?	_____	_____
_____	_____	<input type="checkbox"/> Address Confidential?	_____	_____

3. **Child's Name:** _____ **Place of Birth:** _____

Date of Birth: _____ **Sex:** Male Female

<u>Period of Residence</u>	<u>Check if Confidential</u>	<u>Person(s) With Whom Child Lived (name & address)</u>	<u>Relationship</u>
_____ to present	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____
_____ to _____	<input type="checkbox"/> Address Confidential?	_____	_____

B. Background Questions Relating to Your Minor Child(ren):

1. Have you ever participated as a party, witness, or in any capacity in any other case, in this or any other state, concerning the custody of, or visitation (parenting time), with any child subject to this case? _____
2. Do you have any information about any other civil cases that could affect the current case, including any cases relating to custody, domestic violence or protection orders, dependency, neglect or abuse allegations or adoptions concerning any child subject to this case? _____
3. List all of the criminal convictions, including guilty pleas, for you and the members of your household for the following offenses: any criminal offense involving acts that resulted in a child being abused or neglected; any domestic violence offense; any sexually oriented offense; and any offense involving a victim who was a family or household member at the time of the offense and caused physical harm to the victim during the commission of the offense _____
4. Do you know of any persons *not* a party to this case who has/have physical custody or claim(s) to have custody or visitation rights with respect to any child subject to this case? _____
5. Please identify any special issues or concerns regarding the children _____
7. If the parties have separated, who are the children living with? _____

Please provide any other pertinent information regarding your matter below:

Please review the below list of suggested items our firm will require should you choose to move forward with your matter.

___ Court pleadings and documents from current case

___ Any police reports pertaining to your matter

___ All supporting text messages, photos, and emails regarding your case